



MINUTES

Meeting	Executive board
Date	23 rd April 2010
Time	11am EST
Location	Teleconference
Attendees	Michael Broderick; Susan Kerrigan; Gillian Leahy; Nicholas Oughton; Jennifer Stokes; Rachel Wilson; Alison Wotherspoon
Apologies	-

Item	Discussion/Outcomes	Action
Previous minutes	To be approved via e-mail. Nb: these were accepted via e-mail post-teleconference	<ul style="list-style-type: none"> • Rachel to send template. • Jenny to put in new template.
Business from previous minutes	<p>3.1 2010 ASPERA Conference</p> <ul style="list-style-type: none"> • Gill gave an overview of the conference plans, including day plans, tour of AFTRS and conference dinner at Cafe Morso (\$80) • Forecasting Media Futures event at UTS on the evening of 6th July • 16 abstracts received, 2 papers to come and a report on the archive will also be delivered • Key conference issues to be framed in the opening plenary including the ERA, industry projections and HE framework 	<ul style="list-style-type: none"> • Gill continuing with conference preparation.
	<p>4.1 Discipline reference group (ALTC ethics)</p> <p>Alison attended. Focused on establishing workable definitions ready for distribution to members for feedback. Well-attended by heads of different creative arts teams.</p>	<ul style="list-style-type: none"> • Alison to report on relevant developments as they arise
	<p>4.2 ALTC Grant proposal</p> <p>Pursuant to AIDC discussion, Alison raised a proposal for a national research project looking into current and future training and pathways in the Australian screen industries. Decision to add to the conference agenda.</p>	<ul style="list-style-type: none"> • Alison will send an e-mail blurb to Gill for the conference program.
	<p>4.3 NZ membership</p> <p>Requests for ASPERA membership have been received from NZ and Malaysia. General agreement that ASPERA can be inclusive where appropriate and where the constitutional criteria are met. International attendees are welcome to pay the individual fee to attend as observers but will not have voting rights. Executive to reassess post-conference.</p>	<ul style="list-style-type: none"> • Gill to respond to NZ enquiry. • Rachel to contact CSAA mailing list for promotion of ASPERA Conference. • Jenny to respond to Malaysian enquiry.

	<p>4.4 ERA submissions Gill raised issues around ERA submissions, including lack of information and inconsistencies around claiming. Gill proposed chairing a conference session on this topic, which the Exec supported. The workshops in item 5.1 were raised as a solution. It was also proposed that this conference session should be recorded.</p>	<ul style="list-style-type: none"> • Gill would to chair a session on ERA submissions at the conference • Alison and Mick to discuss this and item 5.1 in Canberra.
	<p>4.5 ASPERA Risk Management & OHS Survey Draft survey provided by Susan as a representative of the ASPERA OH&S committee. Suggestion for slight rewording of question 2 and final question; a cover letter with return e-mail would also be beneficial, and then Exec is happy for this to be sent out. Thanks to Susan for organising.</p>	<ul style="list-style-type: none"> • Nick to e-mail Susan feedback. • Susan to make amendments and send out.
	<p>4.6 Creative Arts Academy Steering Committee Rachel read the report from Leo. The recent meeting has been productive and a facilitators' meeting is set for July 12th. Possible joint conference in 2011 in Canberra, separate to CHASS. General sense is that this Creative Arts Academy will provide a major organisation with greater influence, which can then join CHASS once established.</p>	<ul style="list-style-type: none"> • Jenny to add to agenda for ASPERA AGM
	<p>4.7 TAFE and ASPERA There have been further enquiries regarding TAFE membership of ASPERA, which may be considered due to degrees now being offered at some TAFEs. Membership would need to meet the constitutional criteria. The Exec agreed that this should be an item for the conference AGM.</p>	<ul style="list-style-type: none"> • Jenny to add to agenda for ASPERA AGM
Other business	<p>5.1 Proposed workshops Mick proposed running workshops for mentoring and development around ERA – East Coast and West coast (comprising Perth and Adelaide) sessions.</p>	<ul style="list-style-type: none"> • Mick and Alison to discuss in Canberra (see 4.4)
Date, time & location of next meeting	Friday 14 th May, 11am EST, Teleconference	