



MINUTES

Meeting	Executive board
Date	11 th Feb 2010
Time	12pm EST
Location	Teleconference
Attendees	Michael Broderick; Susan Kerrigan; Gillian Leahy; Jennifer Stokes; Rachel Wilson; Alison Wotherspoon
Apologies	Nicholas Oughton

Item	Discussion/Outcomes	Action
Previous minutes	1.1 Moved: Gill Seconded: Alison	Minutes accepted as an accurate record
Business from previous minutes	2.1 Follow up on tasks from previous phone conference Reviewed remaining tasks from e-mail list.	<ul style="list-style-type: none"> • Alison to send Leo the yearly post-conference update • Gill to draft CFP • Nick to send reminder to Deakin, UWS and CSU
	3.1 Contact emails on the website for individuals and for ASPERA Discussion of website and availability of information.	
	3.2 Confirm Exec e-mail address Jenny confirmed exec e-mail address as asperaexec@listserv.csu.edu.au . It was also noted that Susan needs to be added to the exec listserv and Gill's photo needs to be on the website's executive board page.	<ul style="list-style-type: none"> • Rachel to follow up on Gill's picture on ASPERA website and Susan's inclusion on listserv.

	<p>3.3 2010 conference Gill discussed CFP, funds, venue and conference rate. Issues around ANZCA conference and scheduling were considered. A and A* journals will be targeted for ASPERA publications. It was noted that ASPERA is not listed on the ERA site.</p>	<ul style="list-style-type: none"> • Exec to give Gill feedback on CFP by Monday. • Jenny to add conference rates as an AGM item • Gill to follow up re special journal edition (ASPERA and 'Text') • Pursue listing on ERA site
	<p>3.4 Publication funding inconsistencies Mick raised this issue, noting that HERDC annual publications collection ignores HCA outputs, and that a need exists to get ERA/ARC and DEEWR on the same page. Mick proposed that Alison and he devote a day or two to go to Canberra with an array of ASPERA issues to advance. Gill tabled this motion.</p> <p><u>Motion:</u> That an ASPERA delegation, comprised of Alison and Mick, go to Canberra in order to further ASPERA issues with key contacts. Moved: Gillian Seconded: Rachel <u>Motion carried.</u></p> <p>Rachel will follow up creative industries academy progress with Leo as well. It was noted that the CHASS website has events column in which the ASPERA conference should be listed.</p>	<ul style="list-style-type: none"> • Mick and Alison to go to Canberra • Rachel to source report from Leo • Alison to contact CHASS web author.
Other business	<p>4.1 ASPERA presence General discussion regarding the importance of having ASPERA delegates at key events, such as CHASS.</p>	
Date, time & location of next meeting	April 23 rd , 11am EST, Teleconference	