



# MINUTES

<b>Meeting</b>	Executive Committee of Australian Screen Production Education And Research Association (ASPERA)
<b>Date</b>	Wednesday 8 <sup>th</sup> September, 2010
<b>Time</b>	EST 2pm, SA:1.30, WA: 12 noon
<b>Location</b>	Teleconference
<b>Attendees</b>	Susan Kerrigan; Howard Worth, Nicholas Oughton; Rachel Wilson; Alison Wotherspoon
<b>Apologies</b>	Mick Broderick

Item	Discussion/Outcomes	Action
<b>Previous minutes</b>	AGM minutes will go up on the Aspera website as a DRAFT Amend 3.2 'Working Parties' add - Archival group – to be led by Rachel (see action 3.2.2 below)	Rachel to ask Leo to put them up.
<b>Business from previous minutes</b>	<b>3.1 CILECT Membership</b> Alison confirmed it was 650 Euros a year, this years conference will be in Barcelona in November, 2010. Decided that partnership membership would suit ASPERA, agreed that Treasure Nick Oughton to pay.	Nick to pay asap.
	<b>3.2 Working Parties</b> <b>3.2.1 OHS working Party</b> , Nick to re-submit his ALTC Creative Industry OHS grant in April 2011. - Nick confirmed that Griffith, Newcastle, VCA were on the grant. - Discussed inviting Curtain to join the ALTC grant - Confirmed that ASPAR - Mark Seaton is on the OHS ALTC Grant Application	Nick to email Howard the ALTC supporting letter.
	<b>3.2.2 Create working party for Aspera Archive</b> – email a call for support to members to join this working party	Rachel to invite Leo and Josko to join one of the upcoming executive meetings
	<b>3.2.3 Ethics Working Party</b> – invite Leo to discuss Ethic's working party for the next meeting, 13 <sup>th</sup> October	
	<b>3.2.4 Assessment Working Party</b> - invite Josko to contribute to the following ASPERA executive meeting, scheduled for November	
	<b>3.3 Tafe/NZ Membership</b> Rachel and Susan to look at the details of Tafe/NZ membership for next meeting. -Confirmed that our NSW Registration is valid when there is a NSW resident on the Executive, at the moment that is Secretary Susan Kerrigan	Susan and Rachel to look over ASPERA constitution for correct wording Rachel/Susan to ring NSW office of fair trading to

		check requirements for OS organisations
	<b>3.4</b> Text Special Issue – Rachel to clarify the deadlines for this and if Gill has emailed the call to all Conference Presenters.	Rachel to chase.
	<b>3.5</b> Outstanding Aspera Membership from Conference 2010. Waiting on payment from AFTRS and Macquarie. Current Aspera Budget is \$8,600 (minus \$650US and \$500aust)	Nick to chase those institutions
<b>General business</b>	<b>4.1</b> Timetable for Future Executive Meetings Confirmed that Wednesday 2pm suites most (sometimes Alison has teaching on alternative weeks). Confirmed that the next meeting time is 13th October, 2pm. Executive agreed that monthly catch-up are desirable.	
	<b>4.2</b> HASS on the Hill (18 & 19 October) Rachel suggested that she could attend if ASPERA could pay, Rachel - \$220 for conference registration, + Airfare return from Melb, total of \$500.	Rachel to book her place, contact Nick to be reimbursed
	<b>4.3</b> CAPP proposing to host an event as part of the Australia Pacific Screen Awards (ASPC), to be held 30 November, 2 December. It may also include some aspects of Screen curriculum and assessment. ASPERA members may be invited to attend if event goes ahead.	Alison to email Herman requesting he draft letter for Aspera President to support event.
<b>Other business</b>	<b>5.1</b> Conference 2011 <ul style="list-style-type: none"> <li>- Howard to propose some conference dates as Curtain is moving to trimester teaching in 2011.</li> <li>- Howard to begin finding a theme for the conference</li> <li>- Discussed possible themes - non-fiction, factual, documentary, factual, corporate, advertising - particularly relevant to the industry in the west.</li> <li>- Discussed the idea of pitching a joint Documentary conference (practitioner/film theorist) in conjunction with Film and History Association which has a biannual conference in November 2010</li> <li>- Possible Conference Guests – Michael Rabiger, Prof John Corner</li> </ul>	Howard to circulate proposed conference dates & themes to executive
<b>Date, time &amp; location of next meeting</b>	Wednesday, 13 <sup>th</sup> October, 2pm (EST), 1.30 South Australia, 12 noon	