

ASPERA 2014 Annual General Meeting

June 20th from 1.45–3.30pm
Level 4, RM UNH416,
University House, City Campus,
University Of Newcastle

AGM AGENDA

1. Attendance and Apologies

Attendance: Craig Batty, Leo Berkley, Marsha Berry, Hannah Brasier, Diane Clarkson, John Cumming, Kath Dooley, Bettina Frankham, Susan Kerrigan, Gillian Leahy, Natalie Lewaydowski, Sean Maher, Steven Murdoch, Geoff Portman, Kristi Street, Tim Thomas, Susan Thwaites, JT Velikovsky, James Verdon, Alison Wotherspoon.

Apologies: Nick Oughton

2. Previous Minutes

Changes required - add John Cumming to attendance, Treasurers report needs to be completed by 30 June

Motion to accept minutes: Moved – Gillian Leahy
Seconded – Leo Berkley

3. Business Arising

Research sub committee

Membership

4. Reports

4.1 President's Report – see appendix 1

4.2 Treasurer's Report – see appendix 2

It was noted that the membership fee was no longer the issue it was in the past for member universities.

4.3 Secretary's Report – no report

4.4 Research Sub-Committee Report ?

5. General Business

5.1 SPARC Report

Discussed at length last year

NSW: update from Gillian Leahy 2 outputs would be coming from NSW on the topic “Burning Issues: the difficulties of creative practice research in universities. Transcriptions produced but in process of de-identify participants. Will be useful for researchers as it provides evidence. Still needs editing and to receive response from participants. Plan to publish extracts from it. John Cumming offered to ? to pay limit. SA ethics forum was a success and interest from the day in future publishing outcomes focused on ethics and the creative arts. Victoria: – industry round table reports are all in – fascinating and journal articles and capitalise on it and work to be done on assets generated – finishes and see them through

5.2 Seed Funding Research Grant Seed funding research grant –

James to email information for the minutes. Only one applicant – discussion of whether it needs to be seed funding or if can it be a more general research grant. Key idea was one of the outcomes to grow to a larger project, for the funding to help get recognition for and develop screen practice as research. Lots of inquiries about grant but many didn't get application in. Suggestion that there is a need to increase the lead time as reminders were sent out twice and still no applications. Possibility of opening it up from October. Executive to organize longer line and reminders – remove the word seed from text and tweak both problems due to possibility of wording of seed funding being limiting.

Motion: To open up and get submissions by expanding title to creative rather than seed and keep rest of description

Moved by Kath Dooley Seconded by Tim Thomas

5.3 Peer Review process

Screen peer review process discussed at round table at last years AGM. Leo Berkley offered to get it moving again and the strategy was to do it through Sightlines. 10 of which are from ASPERA. Are peer reviewed but different tack to old one – which was a rolling acceptance model. Leo to see how it plays out and the challenges with it. Point of Leo's work is to give work status as research, work out what is the best strategy to achieve that and what will improve the next work – trying for an outcome for next time. Great initiative from Leo also need to expand into something like ASPERA conference – an all in conference on screen teaching. Possibility to put something on the website in the future. ASPERA banner could be added so it looks like ASPERA event and it could be added to the website and prize for sightlines next time.

5.4 Journal Publication

- a. Journal publication – well discussed it in the round table. Journal conference proceedings are shorter and up to 5000 words for conference AWP. Susan will adjust guidelines on Easy Chair on website
- b. TAFE / HE relationship TAFE – watch this space

5.6 Election of new Executive

President	Tim Thomas
Vice President	Move Sean 2 nd AW John Cumming
Secretary	Bettina
Treasurer	Nick Oughton
Other member 1	James
Other member 2	Craig
Conference	Alison

Motion: ASPERA Committee stays as is currently constituted and nominate Craig to be exec member of Research Steering committee.

Moved: Leo Berkley Seconded: Sean Maher
1st task of exec to clarify roles especially with Sean ?

6. Other Business

Changes in a number of ASPERA institutions – what has happened to them? Currently seems to be a lot in state of flux need to find out who has gone and who are the new people. Ron Elliot has left and so has Howard. Not sure who is now the contacts at Murdoch. Email from Josko and conference clash with Zanzibar.

Motion: To follow up schools who weren't at this current conference

Schools to contact - UWS, Macquarie, AFTRS, COFA – is there a contact there in addition to Ross Harley? Also include other UNSW media production course in addition to COFA – success at research and get someone from one or other of them. One membership – but potentially 2 groups. Also Sydney University, Sydney College of Arts – Rozelle 30% requirement? The staff are big producers in film area and installation 2 significant group of 8 players. Maryella Hatfield to email it to Hart Cohen and send him out program and the website and keep on the radar

ASPERA to send individual letters to DDCA and write letter. Publications your members from your organisation to talk to are – keep on touch poke letter

MOTION: ASPERA Executive to investigate CHASS and DDCA and find out current and ongoing relevant to ASPERA with consideration of withdrawing from CHASS – Executive can do this

Moved: John Cumming

Seconded: Susan Thwaites

CILECT – Sean to be the ASPERA representative at this year in LA

Screen Education – CHASS CILECT DDCA – for us currently not very active – more power than we do to talk to VCs. Useful for us if it gets more active. Workload for creative outputs etc – stalled – strategic for us to see if Sue Baker on research sub committee and that would be achieved – need to talk to Rachel Wilson – follow up – we all need to lobby – pull out of CHASS?

6.1 2015 Conference location

Bid from Flinders University – accepted and only bid

6.2 ASPERA Advisory Council

– Sean is now nominated and elect him to the council use them more

6.3 Congratulation and thanks

Appendix 1

President's Report

2013-2014

It has been a pleasure and privilege to be serving as the ASPERA President over the past 12 months. ASPERA has now passed the 10-year mark and looks to continue to expand with the recent addition of the newest institutional member, Australian Catholic University, whom we warmly welcome.

In order for the association to prosper it relies on the commitment of the Executive Committee and the invaluable contributions that are often called upon across the broader membership.

The annual face-to-face Executive meeting took place in Melbourne in March 2014 and progress checks were made on the organisation's recent initiatives that include:

ASPERA Journal Partnership

Conference papers that were successfully turned into journal articles from the 2011 and 2012 conferences held at Curtin and QUT respectively were combined into a peer-reviewed special edition of IM Journal in December 2013. Previously there has also been ASPERA conference papers that have been turned into journal articles and published in TEXT.

At the AGM of the 2013 conference in Melbourne the ASPERA Executive agreed to pursue an ongoing relationship with a notable journal appropriate for peer review publication of ASPERA journal articles arising out of ASPERA conference presentations. Thanks to the efforts of Dr Susan Kerrigan, Dr James Verdon, John Cumming and Dr Leo Berkeley we are in the final stages of securing such a partnership with Studies in Australasian Cinema.

The aim behind this important collaboration with Studies in Australasian Cinema is to secure regular publication of articles generated each year out the annual ASPERA conference. We are also seeking a two-tiered level of publication that will include full peer reviewed journal articles as well as peer-reviewed conference proceedings. The two-tier approach is aimed at assisting the increasing number of postgraduate students who present at the ASPERA annual conference and facilitating what may be their first foray into peer-reviewed publication.

ASPERA Creative Research Seed Grant

The ASPERA Creative Research Grant is entering its second round upon successful completion of its introduction in 2013. The Seed Grant is aimed at supporting new and early career researchers pursuing creative practice research and to facilitate cross-institutional collaborations between two or more member institutions. Executive Committee members, John Cumming (Deakin) and Dr James Verdon (Swinburne) have been leading the second round Grant offering. A shortlist of applicants has been recently compiled and it is hoped we can announce successful recipients at the end of the 2014 conference.

Screen Australia's Enterprise Program - ASPERA Submission

On January 31, 2014, on behalf of ASPERA and with assistance from the Executive, Dr Susan Kerrigan and myself made a formal submission in response to Screen Australia's request to review its Enterprise Program. The ASPERA submission joined other organisations like SPA, the Director's Guild of Australia, Screen Tasmania, South Australian Film Corporation and Documentary Australia Foundation.

In consultation with the ASPERA Executive, our submission endorsed continuation of this specific Screen Australia funding program. In short, it was clear the Enterprise Program was succeeding and also represented a policy measure that aligned with global industry support strategies.

In light of the 2014 May Federal Budget it is clear that Screen Australia along with the ABC, SBS and the screen and education sectors as a whole, will be facing many challenges in the years ahead. It is more vital than ever then, that as a peak body, ASPERA continues to make such representations.

Research Sub Committee

In 2014, Assoc Prof. Gillian Leahy, Dr Leo Berkeley and myself have been devising the implementation of a three-year Research Sub Committee. The initiative is in response to some of the findings identified by the OLT funded SPARC (Screen Production and Research Collaboration) project awarded to Dr Josko Petkovic (Murdoch) and in which many ASPERA members participated. A key finding for ASPERA was the call for a renewed emphasis on high calibre research collaborations amongst tertiary institutions delivering screen production programs. Formation of the three-year, Research Sub Committee forms part of our response and aims to provide oversight from established research leaders that can guide, advise and support such research related activities that can intersect through ASPERA.

Professorial level invitations to form ASPERA's Research Sub Committee have been met with enthusiasm and strong support. We are currently in the final stages of securing the eight distinguished research leaders who will comprise its membership. It is hoped an inaugural meeting can be held in Sydney in August/September this year.

2014 Conference

Thank you to Dr Susan Kerrigan for convening this year's conference at the University of Newcastle. Dr Kerrigan has put together a very rich and exciting conference program and on behalf of the entire ASPERA membership we thank and congratulate you. I also extend my gratitude to the University of Newcastle, including the Hunter Creative Industries and Technology Centre and all those colleagues who have supported Dr Kerrigan.

Finally, I would like to extend my sincere gratitude to the ASPERA Executive for all of its support during my tenure as President. It is no fait accompli that once an association like ASPERA is formed that it will be sustained let alone prosper. The yearly deployment and continued expansion of activities occurring under ASPERA is a testament to the commitment made by all past and present members, but particularly those who have served on the Executive, and it has been an honour to lead it these past 12 months.

I wish incoming President Tim Thomas (University of Canberra) every success in the year ahead.

Dr Sean Maher

ASPERA President 2013/2014

Appendix 2

ASPERA Income and Expenditure Summary (Trading Acc) 1/7/2013 to 30/6/2014

Date	Details	Income	Ref	Expense	Chq No	Balance
1-Jul	Opening balance at 1st July 2013					16,910.47
5-Jul	Mee's Bus Lines Pty Ltd (Conference)		Ib2-81406087	605		-605
5-Jul	Bavarian Hospitality Group (Conference)		Ib2-81456147	1500		-1500
6-Jul	Bavarian Hospitality Group (Conference)		Ib2-50360492	1125		-1125
9-Jul	Membership fee 2013, UTS	600	RS1138548			600
9-Jul	Membership fee 2013, Flinders U	600	s 141076			600
15-Jul	Conference registrations	1987.11				1987.11
31-Jul	Internet fee (Bank)			1.95		-1.95
1-Aug	Membership fee 2013, Holmes Glen	300				300
1-Aug	Payment from Rose Woodcock	75				75
1-Aug	Nico. For Conference AV and Webb		ib2-97726125	1000		-1000
1-Aug	payment to N.Oughton. Sundry Conference		ib2-97746565	75		-75
16-Aug	CHASS Membership			330		-330
27-Aug	Ecco Enterprise Conference catering			1407.6		-1407.6
28-Aug	Liz Burk, conference admin expenses			150		-150
28-Aug	Membership fee 2013, UNSA	600				600
31-Aug	Internet fee (Bank)			2.6		-2.6
5-Sep	Membership fee 2013, Uni Newcastle	600				600
12-Sep	Membership fee 2013, Deakin U	605				605
13-Sep	Ecco Enterprise Conference catering			513		-513
13-Sep	Ecco Enterprise Conference catering			894.6		-894.6

Date	Details	Income	Ref	Expense	Chq No	Balance
13-Sep	Cash Cheque N.Oughton (recredited 6/6/14)			150	61	-150
20-Sep	Balance paid to QUT for 2012 Conference			3704.45	104	-3704.45
30-Sep	Internet fee (Bank)			1.3		-1.30
9-Dec	Refund from Ecco Enterprise (conference)	1407.6				1407.6
15-Jan	ASPERA conference funding to Swinburn			2500		-2500
17-Jan	ASPERA conference funding to Swinburn			2451.74		-2451.74
30-Jan	Conference Credit from Deakin U	423				423
31-Jan	Internet fee (Bank)			1.3		-1.3
25-Mar	Sean Maher (ASPERA Working Bee expense)			397.42		-397.42
31-Mar	Internet fee (Bank)			0.65		-0.65
2-May	Membership fee 2014, AFTRS	600				600
9-May	CILECT Membership for ASPERA			1113.47		-1113.47
26-May	Susan Kerigan(ASPERA Working Bee expense)			565		-565
29-May	Membership fee 2014, Edith Cowan U	600				600.00
31-May	Internet fee (Bank)			0.65		-0.65
3-Jun	Membership fee 2014, UTS	600				600
4-Jun	Membership fee 2014, GFS	600				600
5-Jun	Membership fee 2014, Macquarie U	600				600
6-Jun	Payment from N. Oughton	150				150
6-Jun	Membership fee 2014, Curtin U	600				600
10-Jun	Membership fee 2014, QUT	600				600
12-Jun	Membership fee 2014, RMIT	600				600
17-Jun	Membership fee 2014, UNSW	600				600
19-Jun	Membership fee 2014, Uni Canberra	600				600

Date	Details	Income	Ref	Expense	Chq No	Balance
19-Jun	Membership fee 2014, Uni Newcastle	600				600
19-Jun	Membership fee 2014, UWS	600				600
19-Jun	Membership fee 2014, Deakin U	600				600
24-Jun	Membership fee 2014, Flinders U	600				600
27-Jun	Membership fee 2014, Bond U	600				600.00
30-Jun	Balance of Trading Account					14,767.45
ASPERA Interest Bearing Savings Acc						10,232.44
Balance of all ASPERA Accounts at 30th June, 2014						24,999.90

Notes:

The original amount invested in the interest Savings Acc was \$10,000

Fifteen ASPERA members have paid their membership fee for 2014