



ASPERA

2012 AGM MINUTES

Meeting	Australian Screen Production Education And Research Association (ASPERA)
Date	July 3 rd 2012
Time	2 pm – 3pm
Location	QUT Brisbane
Attendees	QUT, RMIT, UTS, Swinburne, Curtin University, Newcastle University, Griffith University, Murdoch University, Bond University, VCA University of Melbourne, University of Canberra, Flinders University,
Apologies	Deakin University, Edith Cowen University, AFTRS, UniSA,

Item	Discussion/Outcomes	Actions
Previous minutes	<p>Moved: Gillian Leahy Seconded: Nick Oughton</p>	
Business from previous minutes	See below in general business.	
Reports	<p>3.1 President's Reports</p> <p>I'd like to commence my report by thanking you for the opportunity to be part of the ASPERA Executive. Over the past two years, working with them has been a pleasure, and I have to compliment all the members – as well as those past members - for the obvious commitment and enthusiasm they have given to the organisation.</p> <p>Importantly, ASPERA has continued to grow, and I have been fortunate enough to be part of the Executive at a time when it has really become a continuing part of the Australian academic community, particularly in the area of creative practice. With any new organisation, there is always a time when there is a need simply to survive, but to the credit of everyone involved, I think we have moved beyond that to a time of consolidation and expansion.</p>	

This is shown by the fact that, having had the revised constitution passed at the last AGM, we were able to welcome our first Associate Members from the TAFE/VET sector - Holmesglen TAFE , and the Central Institute of Technology in Perth. Hopefully they will be the first of many.

The growing financial security has also enabled us to take several important initiatives. The first of these is the re-development of the ASPERA website. While the Association owes a real debt to Leo Berkeley for setting up the website and running it single-handedly, it was obvious that it was too much for any of us to dedicate enough time to its maintenance, and we allocated funds to engaging a person to re-design and help maintain the site. We want, and need the website, and our new Facebook identity to really be a go-to hub, where we can obtain up-to date news, link with other members, and download materials to assist in our teaching and research. I would also hope that now Leo has returned from LSL, he will once again take a lead in running the site.

Importantly, the site has new links, and contains visuals. Now that we have launched the site, we will be inviting all members to provide stills initially, and later videos to showcase our successes. We are, after all, a screen production based organisation.

Following on the establishment of the peer review committee and the publication of papers in *Text*, the Executive last year looked at ways of assisting members in submitting grant applications. This year we have been able to use some of those “available funds” to establish the ASPERA Creative Research Seed Grant as a way of providing direct financial support and mentoring to achieve that goal. The grant is not huge, by any means, but hopefully over the ensuing years it will grow. Importantly, it is a way for ASPERA to share its success with members in a strategy that will feed back into their research successes, and the Association’s.

Last year, for the first time, the Executive had a working day in Melbourne to work through the constitutional changes, and we did so again this year, when we were able to put the necessary time into reviewing where we were at, and how to move forward. I believe those meetings have been critically important to the initiatives we are now seeing, and I hope they remain a regular occurrence in the future. The chance to meet and discuss items face-to-face is invaluable.

One disappointment is that we were not able to arrange publication of the papers from last year’s conference. This was caused by several factors, but we have spoken with

	<p>Geoff and Sean, and feel that a collection from last year and this year would make an excellent publication, so please don't give up on us yet.</p> <p>Finally, I would like to thank all the members of this year's Executive for their work throughout the year, and the wonderful collegiality and friendship they have shown me. Unfortunately, several weeks ago, Rachel indicated that she would not be standing for the Executive again because of the demands of her current position. I would like to take this opportunity to thank her on behalf of the Executive and the Association as a whole for her energy, enthusiasm and dedication to ASPERA, and acknowledge the tremendous work she has done. Thank you, Rachel, you will be a genuine loss to the Executive.</p>	
	<p>3.2 Treasurer's Report</p> <p>See Appendix I</p> <p><u>Moved:</u> David Price <u>Seconded:</u> Leo Berkeley</p> <p>Passed unanimously</p>	
	<p>3.3 Secretary's Report</p> <p>I would like to thank the executive and the membership for the opportunity to represent you on the executive for the last few years. I have very much enjoyed my time on the executive.</p> <p>DDCA (previously Academy of Creative & Performing Arts)</p> <p>Throughout the past year I have attended a number of meetings as it relates to the formation of the Creative Practice Academy. The political landscape has changed quite a bit since last year in relation to this issue.</p> <p>Su Baker (Director of the VCA) has been discussing the issue of the lack of representation of the 'creative practice' disciplines for a number of years. Having thought the issue through recently she decided to change direction in relation to the formation of an 'Academy' and has been working with a number of the Deans of Creative Practice. They decided to form an association similar to DASSH (Deans of Arts, Social Science and Humanities) to be called DDCA (Deans/Directors of Creative Arts). Once this has some traction then they will 'lobby' to form the</p>	

	<p>Academy.</p> <p>To this end there was a meeting at the start of May 2012 at the VCA where as many Deans as they could find attended as well as representatives from the Peak Discipline Bodies. There was a lot of robust discussion with the Peak Discipline Bodies explaining their reservations about being 'left out of the conversations'. We explained that many of the 'Deans' in our areas do not have a 'practice' background and thus do not necessarily represent our disciplines well. We were also concerned that the hard work that had already been undertaken was going to go to waste. It was eventually agreed that the peak bodies would be able to become 'associate' members and have representation on the executive.</p> <p>I worked hard to be included in the 'reference' group writing the constitution and lobbied hard for this representation and to make sure our 'fees' would be feasible. We are now waiting to see a final version of the constitution in order to ratify it.</p> <p>Website</p> <p>The other major project I have helped steward through this year is the refurbishment of the ASPERA website and new logo.</p> <p>We are almost ready to launch the site and will be calling upon the members to supply some extra details (such as images and links) in order to make sure it is dynamic. We have also launched a Facebook group which will also be part of the website in relation to 'news'.</p>	
<p>General business</p>	<p>4.1 CILECT/CAPA report</p> <p>Not much to report back from the CAPA. Griffith is hosting the next CAPA meeting in November 2012 with Walter Murch as the keynote. ASPERA members are encouraged to attend.</p> <p>Prague was an extraordinary meeting to elect a new president. It was between 'university' based film schools & old school national film schools.</p> <p>MOTION: "That the membership will be informed of the details of CAPA and CILECT conferences and invited to attend as ASPERA representatives. ASPERA pays the membership but is not in a position to fund all travel expenses."</p>	<p>ACTION – Alison to produce a report of the latest CILECT and CAPA meetings in Cape Town and Prague.</p>

	<p>Suggestions: The small number of projects submitted might, in part, be due to the relatively short time-line of the call for submissions. If the ASPERA executive wishes to continue with the peer review process, it might be preferable not to impose a submission period but simply to “process” works as they are submitted.</p> <p>While perfectly understandable given commitments and workload pressures on ASPERA colleagues, the difficulty in finding reviewers and getting timely responses is also an issue. Again, if the ASPERA executive wishes to continue offering Peer Review, it may like to consider some financial inducement for reviewers. If budget allows, ASPERA could fund any such payments, and/or practitioners submitting works could be asked to contribute towards such payments.</p> <p>Ken Miller On behalf of ASPERA peer review committee 2 July, 2012</p>	
	<p>4.5 The ASPERA Fund</p> <p>The fund has a maximum spend of \$5,000 for this year with a maximum of \$2,500 per project. Preference will be given to collaborative (between four or more institutions) ‘creative outcomes’. Mentors will be appointed to each project.</p> <p>The terms of reference will be circulated for checking.</p> <p>Recommendations include</p> <ul style="list-style-type: none"> - reviewers include 3 outsiders and 2 executive - make sure it doesn’t entrench the privilege of big players 	<p>ACTION: A call for projects and application forms will be sent to all members in the next month.</p>
	<p>4.6 Website update</p> <p>See above.</p> <p>Feedback from the members.</p> <ul style="list-style-type: none"> • Template for the photos and text for members to send in some things. • Add a category of ‘archive’ for older links/projects etc. • Add CILECT & CAPA website links. 	
	<p>4.7 Voting in of New Executive</p> <p>The membership would like to thank Alison for many years of executive membership.</p>	

	<p>The former Vice President Susan Kerrigan became President.</p> <p>No elections were held for the positions of Vice President, Secretary, Treasurer, and two Other Members - as the number of nominations received was equal to the number of vacancies to be filled. The persons nominated were taken to be elected.</p> <p>President – Susan Kerrigan</p> <p>Vice-President – Sean Maher <u>Moved:</u> Rachel Wilson <u>Seconded:</u> Michael Sergi</p> <p>Treasurer – Nick Oughton <u>Moved:</u> Geoff Portman <u>Seconded:</u> Howard Worth</p> <p>Secretary – Leo Berkeley <u>Moved:</u> Gillian Leahy <u>Seconded:</u> Alison Wotherspoon</p> <p>Ordinary member (1) – Tim Thomas <u>Moved:</u> Howard Worth <u>Seconded:</u> Jill Holt</p> <p>Ordinary member (2) – Howard Worth <u>Moved:</u> Josko Petkovic <u>Seconded:</u> Geoff Portman</p> <p>The membership thanks the outgoing executive and encourages other members consider nominating in the future.</p>	
<p>Other business</p>	<p>5.1 2012 Conference Location</p> <p>The next conference is the 10th and will be returning to Victoria. Exact location will be announced in the next few weeks.</p> <p>MOTION: “Extra money of up to \$1,000 is devoted to the host university for administrative support in arranging the conference.”</p> <p><u>Moved:</u> Gillian Leahy <u>Seconded:</u> Michael Sergi</p> <p>Passed unanimously</p> <hr/> <p>5.2 ASPERA Advisory Council</p> <p>Motion: Howard Worth has been nominated to join the ASPERA Advisory Council.</p>	

	<p><u>Moved:</u> Rachel Wilson <u>Seconded:</u> Susan Kerrigan</p> <p>Passed unanimously</p>	
	<p>5.3 Congratulations and Thanks</p> <p>Thanks go to Sean Maher, Geoff Portman & Nick Oughton for the conference dinner and for arranging much of the conference.</p> <p>Congratulations also go to Dr Alison Wotherspoon Dr Leo Berkeley Dr Michael Sergi Dr Ken Miller</p> <p>For completing their PhDs.</p>	
	<p>5.5 Any other business</p> <p>Potential New Members - University of Adelaide, UWA (Cantel), Notre Dame Perth (Melissa Langton),</p> <p>Suggestions made to make sure that the conferences include time for work shopping and round tables within the conferences.</p> <p>AIDC – Flinders have been invited to pitch for an academic day at the AIDC – they are currently investigating the feasibility.</p>	
<p>Date, time & location of next meeting</p>	<p>Next meeting will be the 2013 conference in Melbourne.</p> <p>Meeting close 3.20 pm.</p>	

Appendix 1 - ASPERA Income and Expenditure Summary 1/7/2011 to 30/6/2012

Date	Details	Income	Ref	Expense	Chq No	Balance
1/07/11	Opening Balance for 2011-12	0	0	0	0	17,140.78
1/07/11	Membership 2011, Deakin	600				600
1/07/11	Membership 2011, Swinburne	600				600
12/07/11	Direct credit, Conference online	3125.8	C161178			3125.8
12/07/11	Wine as gift for Howard			85	51	-85
14/07/11	CHASS Membership 2011-12			330		-330
15/07/11	NSW Office, Fair Trading, fee 2009-10			49	53	-49.00
20/07/11	NSW Office, Fair Trading, fee 2010-12			79	52	-79
20/07/11	Mic Broderick. Expenses for Exec meeting			897.6		-897.6
18/08/11	Direct credit Edith Cowan	350	1175815			350.00
25/10/11	Stephanie Beauseart, Catering, meeting			42.9	55	-42.90
15/02/12	Leo Berkely. Web site costs			83.4		-83.40
15/02/12	Transfer fee			5		-5.00
15/02/12	Sean Maher, expenses, Melbourne Work B			478		-478.00
15/02/12	Transfer fee			5		-5.00
7/03/12	Susan Kerrigan, expenses, Melbourne Work B			485.94	56	-485.94
13/03/12	Howard Worth, expenses, Melbourne Work B			709		-709.00
20/03/12	CILECT Annual membership fee 2012			947.19		-947.19
20/04/12	AFTRS Membership 2012	600				600.00
24/04/12	UTS Membership 2012	600	78512			600.00
30/04/12	Uni Melb Membership 2012	600	2044981			600.00
14/05/12	QUT Membership 2012	600	1350707			600.00
17/05/12	RMIT Membership 2012	600	241581			600.00
23/05/12	Griffith, Membership 2012	600	302538			600.00
30/05/12	Murdoch membership 2012	600	196998			600.00
31/05/12	Canberra membership 2012	600	41431			600.00
31/05/12	Edith Cowan membership 2012	600	1185397			600.00
13/06/12	Curtin membership 2012	600	168889			600.00
20/06/12	Newcastle membership 2012	600				600.00
21/06/12	Charles Sturt membership 2012	600	11446642			600.00
24/06/12	Nico for Web site design			1080		-1,080.00
27/06/12	Direct credit Newyorkfiaap (Nyfa)	500				500.00
Balance at 27th June 2012						24,239.55

Notes to the Accounts

1. There has been no request for Conference 2011 expenses from Curtin University
2. The ASPERA funds have been transferred to an interest bearing account currently at 3.55%
3. The following members were paid up at 27th June
UTS, Newcastle, Griffith, VCA, RMIT, QUT, AFTRS, Murdoch, Curtin, Charles Sturt, University of Canberra. 12/20
4. While the ASPERA accounts are currently in a healthy state, we may in the future look for opportunities to increase our income to allow us to pursue objectives and projects which are beyond existing financial scope. During the next year, we should perhaps investigate other funding strategies in addition to the yearly membership contribution