



EXECUTIVE minutes

Meeting	Executive board
Date	Monday 13 April 2015
Time	1.30pm – 3.00pm AEST (1.00pm – 2.30pm ACST)
Location	Skype/conference call

Item	Comments	Actions
1. Attendance and Apologies	Present: Tim Thomas, Craig Batty, Alison Wotherspoon, Bettina Frankham, James Verdon (left at 2.20pm), John Cumming (joined at 2.25 - left at 3.00pm) Apologies: Nick Oughton	
2. Previous Minutes		
2.1 Ratify minutes from previous meeting	Motion: that the distributed minutes be accepted as a true and accurate record of the meeting on 16 March 2015 Moved: James Verdon Second: Tim Thomas	
2.2 Reports on action items	Website: Tim spoke with Nico regarding the Executive's feedback on the website redesign. Nico will take on	<i>Alison to send Craig a list of the papers to be peer reviewed for the conference proceedings</i>

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	<p>board the feedback and respond to the requests and suggestions. There is now an Exec admin login for the website.</p> <p>Conference: Alison reported that money from registrations will be paid to her school in the first instance to then be transferred to ASPERA once it's all done.</p> <p>There will be 26 papers and a workshop as part of the program. There have been about 15-20 peer reviews requested. Craig offered to coordinate the peer review process. Annabel Sheehan, Denise Meredith and Julian Thomas have agreed to be keynote speakers at the conference.</p> <p>They are aiming to program a single stream of conference papers.</p> <p>There was some discussion about the possibility of recording the paper presentations and the roundtable discussions</p>	<p>Craig to send Alison some notes on how we should pitch to Julian what we are looking for from his keynote address</p>
<p>3. Business Arising</p>		
<p>3.1 Conference update</p>	<p>There was discussion of what would be the appropriate rate for conference attendees who are paying their own way. The historical costs for registration fees at past conferences were considered.</p> <p>They are aiming to keep the cost of the conference dinner down so that more people can attend.</p>	
<p>3.2 Research committee update</p>	<p>Craig reported that Denise Meredith spoke to the research committee. He provided a verbal summary of</p>	

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	<p>the content of her presentation.</p> <p>Craig is working with Leo and Smiljana to write a paper on the peer reviewing process for screen production work based on their Sightlines experience.</p> <p>Peer reviewed conference proceedings have been up on the website for about a month.</p> <p>12 papers from ASPERA conferences have been submitted to two issues of Studies in Australasian Cinema. Out of 8 papers reviewed so far 2 have been rejected, 4 have required major revisions, 2 have required minor revisions.</p>	
<p>4. Date/time/location of next meeting</p>	<p>Monday 11 May 2015 1.30pm – 3.00pm AEST (1.00pm – 2.30pm ACST)</p>	
<p>Meeting closed 3pm</p>		