

ASPERA EXEC Meeting Minutes

Meeting: ASPERA

Executive

Date: Friday 20 April

Time: 9:30AM

AEDT

Location: Skype call

	Discussion	Actions / Motion
Attendance and Apologies	James Tim Bettina Rauri Craig Alison	
Apologies	Simon and Nicollette to join at 10:30	
2. Previous Minutes	Accept the minutes from previous meeting.	1 Rauri 2 James Approved
3. Business Arising From Previous Meeting		

<p>3.2 Carried over :Associate and Student and individual membership- continuing a longer conversation</p>	<p>A discussion covering the pros and cons of individual membership:</p> <ul style="list-style-type: none"> · Possible pathway to growing the organisation · Attractive to individuals in vocational institutions · Possibility that no one would join · Some committee members expressed that they like the institutional aspect · May address a visibility problem · Does not have to replace institutional membership · Voting rights for individuals was not an insurmountable difficulty, a suggestion that a voting block could be assigned to individual members. <p>The Committee agreed to continue this conversation.</p>	<p>James to draft talking points</p>
<p>3.3 Bank Account Access</p>	<p>James updated the committee re Debit card against the W/pac account reported that there were problems.the committee decided not to have a debit card but to add another signatory instead.</p>	<p><u>Motion:</u> Tim to be added as a signatory to the W/Pac account. 1 James 2 Bettina <u>Passed</u> Tim to liase with Simon re being added as a signatory.</p>

<p>3.4 EDUCATION draft an invitation to contribute ideas to an Education Page for the ASPERA web site.</p>	<p>Tim reported done, However there is a problem with the mail list in that only Bettina can send.</p>	
<p>3.5 from 7.1 Sightlines business case</p>	<p>James raised questions,</p> <ul style="list-style-type: none"> · Do we partner with an institution with funds going towards the journal? · What is leo's position... Craig reported that Leo was happy to let ASPERA proceed with sightlines go ...James suggested an email exchange to confirm 	<p>James/ Craig to email Leo re Sightlines' future</p>
<p>3.6 From from 5.1</p>	<p>Tim reported two out of three done, still waiting for La Trobe</p>	
<p>New Business</p>		
<p>4. Correspondence</p>	<p>none</p>	
<p>6. President Report</p>		
<p>7. Finances</p>	<p>Nothing to report</p>	
<p>8. Research</p>	<p>Nothing to report</p>	

9. Conference		
9.1/ 9.2/ 9.3	A general discussion re distribution of conference responsibilities. Discussion re book launch... Discussion re concessional rate	<p>Alison to send Nicolette a list of Institutional Delegates</p> <p>Nicollette to distribute a comp code to contacts at member institutions</p> <p>Nicollette to schedule a location and time for Book Launch</p> <p>Conference Team to send schedule updates to Bettinal for upload to web. James/ Bettina to distribute reminder notice for conference registration</p> <p>Nicollette to include concessional rate on eventbrite.</p> <p>Nicollette to send any out of session questions to James</p>
9.4	Discussion re Casual Staff networking opportunity .	Rauri to draft a plan

10. Web site	Nothing to report.	
12. Other Business	No other business	
13. Next Meeting:		Tim to organise time in 3 rd week of May